Section 1 – Initial Screening

Title of function/service /policy/ procedure:	Evening and Sunday Bus Services
Department function it belongs to:	Bus Services: Public Transport
Lead Officer Name:	Andy Wright
Board Sponsor Name:	Pat Beijer
Assessment Team: (please list names)	Andy Wright
Is this function/service/ policy/ procedure:	□New ⊠Existing

What is the current function/service/policy/ procedure?

SYMCA awards contracts for the provision of local bus services which are not provided by the commercial operators

How is it proposed this will change? What are the proposed changes?

SYMCA have historically awarded contracts for a minimum hourly frequency in urban areas and for two hourly frequencies in rural areas. However, the frequency of some evening and Sunday routes will be reduced to two hourly in urban and rural areas to ensure access to the network is retained in these areas.

Hourly services will be retained on services that serve hospitals and known employment sites. Why is this being proposed?

To ensure SYMCA are able to continue to provide services at these times within the financial resources available

SYMCA has chosen to prioritise services passing Hospitals and known employment sites to ensure key destinations continue to be provided with a higher frequency

Will this proposal a	affect people with protected characteristics and if so, in which group?
Age: Select the level of	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be.
impact below: Negative impact	Access to bus services in the evening and Sundays will be reduced for elderly and young people which may result in an increase in social isolation.
Disability: Select the level of impact below:	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be.
Negative impact	Access to bus services in the evening and Sundays will be reduced for those with reduced mobility which may result in an increase in social isolation.
Gender reassignment:	Why do you consider it will have this effect? State any evidence you have, and explain what you feel the financial/non-financial impact might be.
Select the level of impact below: Negative impact	Safety and perception of safety for minority groups could be worsened
Marriage or civil partnership:	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
Select the level of impact below: No Impact	No greater impact than on the population in general
Pregnancy or maternity /	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
parenting: Select the level of impact below: Negative impact	Parents or expectant people could face additional problems traveling at these times.
Race: Select the level of	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
impact below: Negative impact	Safety and perception of safety for minority groups could be worsened
Religion or belief:	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
Select the level of impact below: Negative impact	People travelling to faith sites at these times may be adversely affected.
Sex (Gender): Select the level of impact below:	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
Negative impact	Safety and perception of safety for women could be worsened at these times
Sexual orientation:	Why do you consider it will have this effect? State any evidence you have and explain what you feel the financial/non-financial impact might be.
Select the level of impact below: Negative impact	Safety and perception of safety for minority groups could be worsened
Low income	Why do you consider it will have this effect? State any evidence you have and explain what
households:	you feel the financial/non-financial impact might be.
Select the level of impact below: Negative impact	Ability to travel at a preferred time will be lessened where people with lower incomes are unable to afford alternatives. This risk is more acute for those from low-income families and the wider population during the current cost of living crisis

Is a FULL IMPACT ANALYSIS required?							
□ No – There are no foreseen negative impacts.							
☑ Yes – You have identified that there are negative impacts, or a service is being removed/ reduced that requires further analysis. Please complete the Full Impact Analysis.							
Please note: if this impact assessment refers to removal of a service or legal compliance issues a full impact analysis must be completed.							
Assessment Summary – please provide a summary of the outcome here:							
Negative impact (please tick):		High	\boxtimes	Medium		Low	
Assessor's Name:	Andy	Wright	Signe	d Andy Wright	Date	13/07/2023	



If there **are negative impacts** or a **removal of service** identified please complete <u>Section 2: Full</u> <u>Impact Analysis</u>.



If there are **no negative impacts** identified please obtain the signatory approvals in Section 4.

Section 2 - Full Impact Analysis

Only complete this section if you have identified negative impacts, a service is being removed or if the impact is not clear from <u>Section 1: Initial Screening</u>.

Proposed new /revised function/service/policy/ procedure: Give further details of the arrangements being made if applicable.

Add details to the Equality Impact Assessment Action Plan (Section 3)

A reduction of evening and Sunday service frequencies is proposed to enable SYMCA to maintain a better spread of services within existing budgets. It is intended that hospitals and known employment sites will be prioritised to retain more frequent services at these times.

Consultation – Engagement is good practice and a useful tool to demonstrate that due regard has been paid. Please indicate the consultation/engagement carried out below:

Peer research?		Yes		No		y: Other local authorities have suts in funding for tendered se				
Data study?		Yes		No	Summar	Summary: Route analysis has been undertaken to highlight network gaps				
Statistics?		Yes		No	Summary: Patronage data has been reviewed where pose to ensure that where frequencies are reduced that conti sufficient capacity will be retained provide					
Other research?		Yes		No	Previous customer consultation was undertaken and established which services were most important to the pub who prioritised employment and hospital services.					
Which protected g	roups sho	uld be co	nsulte	d with (t	ick all tha	t apply) and identify numbers	of people affected:			
□Age	with our Authorit	asked: have sulted as we vering cies and s agreed r Local cies	affec Click text.	here to Unknow	enter vn	How are they affected? There may be change to operators .The majority of services will be retained , some of which will be at reduced frequency	Financial impact? The cost of travel for young people with Zoom cards will increase from 01 November The cost of funding incurred by SYMCA to retain these servicers will be within the available budget			
	Add in summary comments if needed: Click here to enter text.									
Disability	Number people a SYMCA I consulte directly are deliv the polic prioritie with our Authorit	of asked have not ed as we vering cies and s agreed r Local	Number of per affected: e not Unknown we ng and greed cal			How are they affected? There may be change to operators .The majority of all services will be retained , some of which will be at reduced frequency	Financial impact? Click here to enter text. The cost of travel may increase if alternative modes are chosen			
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☐Marriage or civil partnership	Number people a		Num affec unkn		eople	How are they affected? There may be change to operators with the	Financial impact?			

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	priorities agreed							
	with our Local							
	Authorities							
	Add in summary c	comments if needed:						
	Click here to enter text.							
□ Pregnancy or	Number of	Number of people	How are they affected?	Financial impact?				
Maternity/Paren	people asked	affected:	There may be change to	The cost of travel may				
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□Sex (Gender)	Number of	Number of people	How are they affected?	Financial impact?				
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w An An Cl Sexual N Orientation P S S CC di ar th pr w An	vith our Local Authorities Add in summary co Click here to enter Number of Deople asked: CYMCA have not Consulted	text. Number of people affected:	•	Financial impact?		
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A	Add in summary co	omments if needed:				
CI	lick here to enter	text.				
Give details of any cor (<u>Section 3</u>)						

PTAP theme it relates to: Select one from the drop down:	Protected group it impacts:	Impact Assessment Details:	Mitigating Action(s) identified:	Outcome(s) required:	Financial/ resource implications (if applicable):	Target Date:	Person responsible for identified action(s)
Networks, Services and Facilities	Age	Access to bus services in the evening and Sundays will be reduced for elderly and young people which may result in an increase in social isolation.	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
None iNetworks, Services and Facilities	Disability	Access to bus services in the evening and Sundays will be reduced for disabled people which may result in an increase in social isolation.	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright

Networks, Services and Facilities	Gender Reassignment	Safety and perception of safety for minority groups could be worsened	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
Networks, Services and Facilities	Marriage/Civil Partnership	No greater impact than on the population in general	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
Networks, Services and Facilities	Pregnancy / Maternity	Parents or expectant people could face additional problems traveling at these times.	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
Networks, Services and Facilities	Race	Safety and perception of safety for minority groups could be worsened	Spread of evening and Sunday services maintained at a lower frequency while maintaining	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher	Within agreed budgets	N/A	Andy Wright

			higher frequencies to hospitals and known employment sites	frequencies to hospitals and known employment sites			
Networks, Services and Facilities	Religion/Belief	People travelling to faith sites at these times may be adversely affected.	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
Networks, Services and Facilities	Sex (Gender)	Safety and perception of safety for women could be worsened	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
Networks, Services and Facilities	Sexual orientation	Safety and perception of safety for minority groups could be worsened	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agrred budgets	N/A	Andy Wright

Networks, Services and Facilities	Low income households	Ability to travel at a preferred time will be lessened where people with lower incomes are unable to afford alternatives. This risk is more acute for those from low-income families and the wider population during the current cost of living crisis	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Spread of evening and Sunday services maintained at a lower frequency while maintaining higher frequencies to hospitals and known employment sites	Within agreed budgets	N/A	Andy Wright
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Section 4: Signatory approvals

Board Sponsor responsible for Impact	Pat Beijer		
Assessment:			
Signed		Date	

Please now save this final version in your department folder here: O:\Equality Forum\Impact Assessments\

Section 5: Supporting Evidence

Please attach any supporting evidence such as consultation documents here. Potential sources of information are available in the guidance document.